

Minutes of the Town of Lake George Town Board Meeting held Monday, May 13, 2019 at the Town Center, 20 Old Post Road, Lake George, New York.

Present: Dennis Dickinson, Town Supervisor
Vincent Crocitto, Deputy Supervisor
Dan Hurley, Councilperson
Marisa Muratori, Councilperson
Nancy Stannard, Councilperson

Also Present: Deb Foley, Town Clerk, Thom Randall, Jim Grey, Brett Linn, Christine Bevilaqua, Michael Goot, Ben Driscoll, , Rob Lanfear, Chris Hawley and others

Supervisor Dickinson opened the meeting at 6:30 p.m., and Councilperson Hurley led the Pledge of Allegiance.

Supervisor Dickinson opened the Public Hearing for Section 175-52B Amendments.

Dan Barusch explained the amendments. There were no comments from the audience.

Ben Driscoll spoke regarding the SNAP Program. This is a program supplementing the personal assistance program. In Warren County in 2018, about 3,000 households received this benefit each month. His office is located at 35 Broad Street in Glens Falls. He travels all around the county to identify families who may be eligible. The SNAP Food Stamp Program actually saves taxpayers money. It takes 10 minutes to prepare an application with an individual.

A motion was made by Councilperson Stannard and seconded by Councilperson Muratori to accept the April 8, 2019 minutes.

All in favor.

Motion carried.

RESOLUTION #65-2019, Introduced by Councilperson Crocitto and seconded by Councilperson Stannard to close the Public Hearing regarding amendments to Section 175-52B.

Duly adopted this 13th day of May 2019, by the following vote:

AYES:	5	Hurley, Crocitto, Muratori, Stannard, Dickinson
NAYES:	0	
ABSENT:	0	

Motion carried.

NATIONAL GRID STREETLIGHT CONVERSION

Dan Barusch stated he has been working with Jim Martino and Jenn Farrell discussing converting our street lights in the Town to LED. There are two different programs that National Grid offers. You pay one lump sum and they come out and swap everything to LED lights. The second option is an opt-in program. This is completely free for municipalities and it's done on a one by one basis as the older bulbs die out. This could take several years to complete. The total cost is \$74,000 with a \$22,000 incentive from National Grid.

There was a discussion as to whether this could be BAN'd. This item will be tabled to the June meeting and Supervisor Dickinson asked Councilperson Crocitto to look into the financing.

HOST COMPLIANCE CONTRACT

This is the company that we hired last year for the assistance with enforcement of the Short Term Rental Program. Things have been going great with them except for one thing that has not worked out is the mobile permitting app. The service he is interested in using to exchange for this service is called Rental Activity Monitoring. One of the things this does is give us a better picture of how much these people are renting. This would help with the County with their Occupancy Tax Collection for rentals. This would be an additional \$800 per year to have this service.

ORCUTT BAY

Dan Barusch has suggested instead of installing moorings to install boundary markers at the four corner of the use area. Dan has gotten a quote on cost from the Dock Doctors. They estimate this cost at \$5,000. Dan submitted two pictures; one shows with the buoys at the corners and the second map is the four moorings. The cost difference is pretty significant. The board requested that Dan get another quote.

LEFTOVER GRANT FUNDS IN BUDGET

Dan Barusch stated there is leftover grant funds in his budget. Because of the amount of in-kind match there was money left in the budget which is about \$18,000. He has suggested to replace the banners at the Gateway. He has talked to Lake George Signs and they can do all new banners for \$4,000.00. The other idea is the school championship signs need to be replaced. The other sign he would like is the Exit 21 Gateway Sign. He has reached out to Lake George Signs and he is very excited about the possibility of doing this for us. They have come up with some designs which would say Welcome to Lake George. This came in at \$4,000 total which includes the install.

LAKE GEORGE AMERICAN LEGION MEMORIAL DAY FUNDING

RESOLUTION #66-2019, Introduced by Councilperson Stannard and seconded by Councilperson Hurley to allocate \$850.00 to the Lake George American Legion Memorial Day Parade Funding.

Duly adopted this 13th day of May 2019, by the following vote:

AYES: 5 Hurley, Crocitto, Muratori, Stannard, Dickinson
NAYES: 0
ABSENT: 0

Motion carried.

VILLAGE OF LAKE GEORGE – LANDFILL TAXES

RESOLUTION #67-2019, Introduced by Councilperson Stannard and seconded by Councilperson Crocitto to allow Jenn and Supervisor Dickinson to figure a proposal to pay what we owe and set up an agreement to pay in the future.

Duly adopted this 13th day of May 2019, by the following vote:

AYES: 5 Hurley, Crocitto, Muratori, Stannard, Dickinson
NAYES: 0
ABSENT: 0

Motion carried.

FIREHOUSE CONTRACT

RESOLUTION #68-2019, Introduced by Councilperson Stannard and seconded by Councilperson Hurley to remove the \$15,499.75 for ladder repairs to the fire truck that we were not responsible for from the firehouse contract payment of \$357,290.14.

Duly adopted this 13th day of May 2019, by the following vote:

AYES: 5 Hurley, Crocitto, Muratori, Stannard, Dickinson
NAYES: 0
ABSENT: 0

Motion carried.

RESOLUTION TO ADOPT LOCAL LAW #1-2019

RESOLUTION #69-2019, Introduced by Councilperson Crocitto and seconded by Councilperson Muratori.

Resolution by the Town Board of the Town of Lake George Adopting Local Law #1 of 2019 to amend the Town Code Chapter 175- 52 ‘Tourist Accommodations and Residential Rentals’

WHEREAS, the Town has recently completed a draft amendment (local law) to Town Code Chapter 175-52(B) and to the Zoning Use Table (Schedule 1); and

WHEREAS, the Town Board determined through SEQR that their amendment to the Town Code would not result in any significant adverse environmental impacts, and the Town Board therefore issued a Negative Declaration – Determination of Non-Significance on April 8, 2019 with respect to the proposed amendment to Chapter 175-52B of the Town Code; and

WHEREAS, the Town Board also sent the proposed amendments to the County Planning Department pursuant to General Municipal Law Section 239-m and received a “No County Impact” determination from the County in April 2019; and

WHEREAS, pursuant to the Adirondack Park Agency Act and the Regulations of the Adirondack Park Agency (APA), the provisions of the Town Code governing land use activities constitute an “Approved Local Land Use Plan” (ALLUP), so the APA’s approval of the Town Code amendments was sought; and

WHEREAS, pursuant to Section 807 of the Adirondack Park Agency Act , following a thorough review process the APA formally approved the final draft of the amendments to Chapter 175-52B of the Town Code on April 11, 2019; and

WHEREAS, the Town Board held a duly-noticed Public Hearing on the proposed Local Law on May 13, 2019 at which the Board took comments from all interested parties on proposed amendments to Chapter 175-52B; and

WHEREAS, the Town Board finds that the proposed amendments to the Town Code Chapter 175-52B will benefit the environment and the health, safety and welfare of the Town’s residents;

NOW, THEREFORE, it is hereby

RESOLVED, that in accordance with NYS Town Law and Municipal Home Rule Law, the Town Board of the Town of Lake George hereby approves and adopts Local Law #1 of 2019 to amend Lake George Town Code Chapter 175-52B and Schedule 1, substantially in form approved, and

BE IT FURTHER RESOLVED, that the Town Board further authorizes and directs the Lake George Town Clerk to submit the approved Local Law No. 1 of 2019, to the New York State Secretary of State for filing, in accordance with the provisions of the Municipal Home Rule Law, and acknowledges that the Local Law will take effect upon the Town Clerk receiving confirmation of the Local Law’s filing by the Secretary of State, and

BE IT FURTHER RESOLVED, that the Town Board hereby authorizes and directs the Town Clerk to send a copy of this Resolution and a copy of approved Local Law No. 1 of 2019 to the Warren County Planning Department and the Adirondack Park Agency, and

BE IT FURTHER RESOLVED, that the Town Board authorizes and directs the Town Clerk, the Town Director of Planning and Zoning and/or Town Counsel to take any other actions necessary to effectuate the intent and provisions of this Resolution.

Duly adopted this 13th day of May 2019, by the following vote:

AYES: 5 Hurley, Crocitto, Muratori, Stannard, Dickinson
NAYES: 0
ABSENT: 0

Motion carried.

RESOLUTION TO APPROVE 2019 MS-4 ANNUAL REPORT

RESOLUTION #70-2019, Introduced by Councilperson Hurley and seconded by Councilperson Stannard.

**Resolution by the Town Board
Town of Lake George
To Approve the 2019 MS4 Annual Report**

WHEREAS, the Lake George Planning and Zoning Office has developed the 2019 MS4 Annual Report as a requirement under New York State Department of Environmental Conservation (DEC) General Permit for MS4 Stormwater Discharge #GP-0-15-003;

WHEREAS, the MS4 Annual Report details progress made on the Town's SWMP Plan, which was created to address stormwater education, outreach and implementation of standards and goals to control stormwater discharges throughout the Town and to use best management practices (BMPs) to reach these goals;

WHEREAS, the Town of Lake George had placed on their website on April 10th a Notice for Availability of Review (NAR) for the MS4 Annual Report, as well as a downloadable document of the MS4 Annual Report for a 30 day public comment period, and no comments were received;

WHEREAS, the Town of Lake George will notify the New York DEC to record the Town's approval of the 2019 MS4 Annual Report, and will submit the Annual Report to DEC upon execution of this resolution.

NOW, THEREFORE, it is hereby

RESOLVED, that the Town Board of the Town of Lake George approves the 2019 Town of Lake George Municipal Separate Storm Sewer System (MS4) Annual Report and authorizes the Planning and Zoning department to notify the DEC of the approval and submit a copy of the report.

Duly adopted this 13th day of May 2019, by the following vote:

AYES: 5 Hurley, Crocitto, Muratori, Stannard, Dickinson
NAYES: 0
ABSENT: 0

Motion carried.

**RESOLUTION – RISE ENGINEERING CONTRACT FOR HIGHWAY DEPARTMENT
GARAGE LED CONVERSION**

RESOLUTION #71-2019, Introduced by Councilperson Crocitto and seconded by Councilperson Hurley.

Resolution by the Town Board of the Town of Lake George to Enter into an Agreement with Rise Engineering for Highway Garage Light Conversion

WHEREAS, a cost analysis to convert existing lighting fixtures to high quality, high efficiency LEDs in the Town Highway Garage building was completed by Potentia Management Group (PMG) and Rise Engineering in coordination with National Grid, and;

WHEREAS, the quotes were \$9,126.31 (Rise Engineering) and \$9,3010.00 (PMG) respectively, but the quote from Rise Engineering included a larger incentive from National Grid and an overall lower project cost to the Town, for a full customer cost of \$5,410.32 (PMG full customer cost was \$6,192.58); and

WHEREAS, converting to LED fixtures at the Town Highway Department Garage would be cost effective with approximately a two to three year payback and these conversations are eligible at this time for NYSERDA incentives; the LED fixtures have an environmental benefit of lowering greenhouse emissions, and the bulbs/ballasts have a life span of over 50,000 hours;

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Lake George, NY authorizes the Town Supervisor to sign an agreement with Rise Engineering and also National Grid to complete the process for having the new fixtures installed at the Highway Department Garage as noted above; and

BE IT FURTHER RESOLVED, that this resolution shall supersede and nullify Town Board resolution 41-2019, passed on February 11, 2019.

Duly adopted this 13th day of May 2019, by the following vote:

AYES: 5 Hurley, Crocitto, Muratori, Stannard, Dickinson
NAYES: 0
ABSENT: 0

Motion carried.

RESOLUTION TO APPROVE RETAINING FOUR CORNERS ENERGY LLC

RESOLUTION #72-2019, Introduced by Councilperson Stannard and seconded by Councilperson Muratori.

Resolution by the Town Board of the Town of Lake George to Retain Four Corners Energy LLC as an Energy Advisor

WHEREAS, the Town Board of the Town of Lake George is interested in completing several different energy efficiency projects in the next few years and wishes to retain the services of a qualified “energy advisor” at no cost to the Town, one that has provided successful contracts for a number of municipalities in the region; and

WHEREAS, the “energy advisor” will be instructed to work with the Director of Planning and Zoning, Director of Buildings and Grounds, and the Town Comptroller to publish and evaluate fixed energy prices bids and peak demand contracts to reduce risks of inflation, and reduce energy expenditures; and

WHEREAS, the “energy advisor” will be asked to assist the Town in numerous endeavors to increase energy efficiency and reduce greenhouse gas emissions, including but not limited to developing and helping to award successful bids for fixed energy (electricity) and natural gas rates, energy-efficient retrofits to municipal buildings (lighting, heating, plumbing and/or HVAC), possible means of utilizing alternative energy (such as solar energy), and analyze other incentives from National Grid and NYSERDA that the Town could utilize; and

WHEREAS, the Town Comptroller and Director of Planning and Zoning have confirmed that the financial impact of this resolution is non-existent and immaterial at this time;

NOW, THEREFORE BE IT RESOLVED, that the Town of Lake George hereby approves the retaining of an energy advisor at no up-front cost; and

THEREFORE, BE IT FURTHER RESOLVED, that the Town Board of the Town of Lake George approves Four Corners Energy, LLC as said energy advisor for the Town, and that Four Corners Energy, LLC has proposed providing these services to the Town at no cost; and

THEREFORE, BE IT FURTHER RESOLVED that the Supervisor of the Town of Lake George is authorized and directed to execute any contracts for the supply of electricity and natural gas, and to execute any contracts in which Four Corners Energy, LLC would assist the Town in completing any other energy efficiency projects mentioned above (while following procurement policy), upon the advice of the Director of Planning and Zoning, Director of Buildings and Grounds, and the Town Comptroller.

Duly adopted this 13th day of May 2019, by the following vote:

AYES:	5	Hurley, Crocitto, Muratori, Stannard, Dickinson
NAYES:	0	
ABSENT:	0	

Motion carried.

RESOLUTION TO REVIEW/APPROVE FINAL RETIREE COMPENSATION

RESOLUTION #73-2019, Introduced by Councilperson Stannard and seconded by Councilperson Hurley to approve the following payouts:

Becky Coon – Unused Sick - \$6,633.75 and Unused Vacation \$2,350.21
Dan Davis – Unused Sick \$5,070.00 and Unused Vacation \$860.64
Nancy Earl – Unused Sick \$7,668.75 and Unused Vacation \$3,096.98

Duly adopted this 13th day of May 2019, by the following vote:

AYES: 5 Hurley, Crocitto, Muratori, Stannard, Dickinson
NAYES: 0
ABSENT: 0

Motion carried.

RESOLUTION TO APPROVE HIRING ROB LANFEAR, JR., SUPERINTENDENT OF HIGHWAYS

RESOLUTION #74-2019, Introduced by Councilperson Crocitto and seconded by Councilperson Stannard

WHEREAS, The current Superintendent of Highways, Dan Davis, retired effective April 30, 2019, and,

WHEREAS, The Town Board has interviewed several interested candidates; and,

WHEREAS, The Town Board has offered the Town Superintendent of Highways position to Rob Lanfear with a starting salary of \$59,000 per year and a six month probationary period to begin as soon as possible, now

THEREFORE, BE IT RESOLVED, That the Town hire Rob Lanfear as Town Superintendent of Highways effective May 6, 2019.

Duly adopted this 13th day of May 2019, by the following vote:

AYES: 5 Hurley, Crocitto, Muratori, Stannard, Dickinson
NAYES: 0
ABSENT: 0

Motion carried.

RESOLUTION TO APPROVE HIRING GINA MARTIN AS COURT CLERK

RESOLUTION #75-2019, Introduced by Councilperson Stannard and seconded by Councilperson Crocitto.

WHEREAS, The current Court Clerk, Nancy Earl, retired effective April 30, 2019, and

WHEREAS, The Town Board has interviewed several interested candidates; and,

WHEREAS, The Town Board has offered the Town Court Clerk position to Gina Martin with a starting salary of \$35,000 per year and a six month probationary period to begin as soon as possible, now

THEREFORE, BE IT RESOLVED, That the Town hire Gina Martin as Town Court Clerk effective April 29, 2019.

Duly adopted this 13th day of May 2019, by the following vote:

AYES: 5 Hurley, Crocitto, Muratori, Stannard, Dickinson
NAYES: 0
ABSENT: 0

Motion carried.

BUDGET TRANSFERS

RESOLUTION #76-2019, Introduced by Councilperson Stannard and seconded by Councilperson Crocitto to approve the following budget transfers:

- \$900 from A Contingency for MacKay Parking Meter Annual Fee
- \$800 from A Contingency for new hire Rob Lanfear to be able to go to classes
- Moving \$3,000 from Comptroller Audit CE to Blg. Operations & Equip to help pay for building security cameras.
- Moving \$2,500 from Comptroller Audit CE to Personnel to cover employee personnel additional 2019 expense.

Duly adopted this 13th day of May 2019, by the following vote:

AYES: 5 Hurley, Crocitto, Muratori, Stannard, Dickinson
NAYES: 0
ABSENT: 0

Motion carried.

COMMITTEE REPORTS

Planning and Zoning -

Dan Barusch read his Planning and Zoning Report. This report is on file for review in the office.

Diamond Point Water –

All tests were good. The flows are going down.

Highway –

Welcome to Rob. Spring Clean Up is underway. The two new Ford 350's are going to be delivered sometime in July. Rob is getting quotes to replace the loader which is in disrepair. We will look at this for the 2020 Budget. We are getting quotes on brush grinding.

Building and Grounds –

Cameras have been installed at the Town Center. Rick Rodriguez wants to install nets and pickle ball at Usher Park Tennis Courts. The pay and displays on Westbrook Road have been installed and are up and running. Having tennis court resurfaced in June.

Caldwell Sewer –

Village forces spent 36 man hours checking the stations and performing daily maintenance. 2 hours were spent exercising valves on upper and lower. 16 man hours spent assisting Ellsworth Excavating repairing offset joint at manhole 90. KPI has slip lined the entire section between 91 and 90. 14 man hours spent investigating power fail at the lower station that happened the prior night. The Village will be sending an overtime bill for two, two hour call ins on 04/25 for \$94.50. 3 man hours were spent taking the old motors to a scrap yard. 10 man hours spent locating manholes for KPI. 6 man hours spent cleaning the catch basin on Front Street.

Court –

March report 329 total cases - \$25,084.65. Yearly totals to date - \$55,151.65 to Audit & Control
April report 324 total cases - \$23,613.00. Yearly totals to date - \$78,764.65 to Audit & Control

Library -

The use of the library is going up. Program attendance is increasing. They are looking at using the Historical Association if they have events that are too big for the library.

Supervisor Dickinson read a report from Jeff Adams. A copy of this report is on file in the Clerk's Office.

A motion was made by Councilperson Stannard and seconded by Councilperson Muratori to adjourn the meeting at 8:35 p.m.

Minutes typed by Patty Schuster.

Respectfully submitted,

Deb Foley, RMC
Town Clerk