

# TOWN OF LAKE GEORGE, NEW YORK

## APPLICATION FOR ROOMING/BOARDING HOUSE LICENSE

**Boarding House 1:** is defined as an owner occupied dwelling, or part thereof, in which lodging is provided by the owner for up to one individual boarder;

**Boarding House 2:** is defined as an owner occupied dwelling, or part thereof, in which lodging is provided for up to 4 individual boarders.

The Boarding House **MUST** be located in a zoning district in which it is a permitted use, and Boarding House 2 applicants must go through the Site Plan Review process.

BOARDING HOUSE 1	\$50.00
BOARDING HOUSE 2	\$100.00

### PERMIT IS VALID FOR ONE YEAR

Are you applying for a Boarding house 1 or Boarding House 2 License? \_\_\_\_\_

Name: \_\_\_\_\_

Address of boarding house: \_\_\_\_\_, Lake George, New York

Tax Map No.: \_\_\_\_\_

Zone: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email: \_\_\_\_\_

Are you a citizen of the United States? \_\_\_\_\_

Are you over 21 years of age? \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_\_

How many people currently reside at the residence?: \_\_\_\_\_

How many borders will be living at the residence? \_\_\_\_\_

How many bedrooms will be available for boarders? \_\_\_\_\_

How many beds will be available for boarders? \_\_\_\_\_

How many bathrooms will be available for boarders? \_\_\_\_\_

How much living space (ie. Square footage) will be available to borders? \_\_\_\_\_

(NYS Property Maintenance Code §404.4.1 requires that every bedroom occupied by one person shall contain 70 square feet. Every bedroom occupied by more than one person shall contain 50 square feet for each occupant. §404 requires bedrooms have access to a water closet and lavatory without passing through another bedroom; and bedrooms shall comply with requirements for light, ventilation, room area, ceiling height and room widths, plumbing, water-heating, electric receptacles, smoke detectors and emergency escape requirements.)

Please provide the full names of all borders occupying the residence and the estimated length of their stay:


**Please provide the home addresses and emergency contact for each border occupying the residence:**


**Please provide three personal references:**


**Please provide an emergency contact:** \_\_\_\_\_

**Phone Number(s)** \_\_\_\_\_

**AUTHORIZATION FOR SITE VISITS AND INSPECTION:** By signing this application and submitting the application materials attached herein, the Owner, Applicant, and his/her/their agent(s) hereby authorize the official designated by the Town Board of the Town of Lake George, including, but not limited to the Code Enforcement Officer or Zoning Administrator, to enter the subject property for the purpose of confirming the information contained in this application and upon permit issuance, from time to time to confirm compliance with the permit and any applicable provision of the Lake George Town Code relative to same. Any such inspection shall be on reasonable notice, including emergency notice as circumstances may dictate in the discretion of the applicable Town officer.

**YOU MUST PROVIDE THE FOLLOWING:**

- PROOF OF HOMEOWNER’S INSURANCE
- A COPY OF THE OWNER(S) OF THE PREMISES DRIVERS LICENSE / OTHER PHOTO ID
- ANY CHANGE IN OCCUPANCY MUST BE REGISTERED AT THE TOWN OF LAKE GEORGE ADMINISTRATION OFFICES WITHIN (5) DAYS.

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS CORRECT AND THAT I WILL ABIDE WITH ALL THE CONDITIONS SET FORTH IN THE CODE OF THE TOWN OF LAKE GEORGE. I ALSO CERTIFY THAT THE ABOVE ANSWERS ARE TRUE, COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT SIGNING OF THIS APPLICATION DOES NOT IMPLY APPROVAL.

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**PRINT**

\_\_\_\_\_  
**DATE**

WHEN APPROVED, A COPY OF THIS APPLICATION WILL SERVE AS THE TOWN OF LAKE GEORGE PERMIT, OTHER PERMITS MAY BE REQUIRED BY THE COUNTY AND/OR STATE

**Permit No.:** \_\_\_\_ **Fee of \$** \_\_\_\_ **paid by check no.:** \_\_\_\_ **cash** \_\_\_\_

**Proof of Insurance received:** \_\_\_\_ **Date:** \_\_\_\_

**Approval Date:** \_\_\_\_ **Approved By:** \_\_\_\_\_