

2018 Special Meeting.

David Thomas Lloyd, resident of Diamond Point (Cannon Point) then addressed the Board regarding anchoring in Orcutt Bay he would like to restrict boating in the bay. There has been a petition generated by the homeowner's in Orcutt Bay. Mr Lloyd sent a letter to the Board. Supervisor Dickinson stated there is discussion by the LG Park Commission and the DEC of boats being limited in the Bay, much like Sandy Bay, there would be moorings for individual boats.

Supervisor Dickinson then introduced Jaime Brown of the Lake George Land Conservancy regarding the new mountain biking and recreation park proposed to be located on 320 acres on French Mountain (Bloody Pond Road). The Top of the World Golf and Restaurant property abuts this property and hopefully the trails would join. The purchase number is very reasonable and the Town of Queensbury will also be involved. The owner's have been very cooperative and are excited about the property. There will be a parking lot and trails. Dan Barusch has plans to apply for a grant to develop the property. He will ask for design and development costs. Councilperson Crocitto asked about the zoning. He said he isn't in favor of it because it will be flooded with homes and developed. Supervisor Dickinson stated that there are nice views of the Lake.

Minutes of the Town of Lake George Town Board Meeting held on August 13, 2018 at the Town Center, 20 Old Post Road, Lake George, New York.

Supervisor Dickinson opened the regular meeting of the Town Board at 6:30pm.
Councilperson Hurley led the Pledge of Allegiance.

Present: Dennis Dickinson, Supervisor
Vinnie Crocitto, Deputy Supervisor
Marisa Muratori, Councilperson
Nancy Stannard, Councilperson
Dan Hurley, Councilperson

Also Present: Deb Foley, Town Clerk, Dan Barusch, Director of Planning and Zoning, Jenn Farrell, Comptroller, Russell Thomas, Jim Grey, Thom Randall, LG Mirror, Michael Goot, Post Star, Greg Teresi Gregg Sherry, Theresa and David Lloyd and others.

A motion was made by Councilperson Stannard and seconded by Councilperson Muratori to approve the minutes of the July 9, 2018 regular meeting and the July 17,

**RESOLUTION BY THE TOWN BOARD OF THE TOWN OF LAKE GEORGE
AUTHORIZING SUPERVISOR TO ENTER INTO A PURCHASE CONTRACT FOR
THE PURCHASE OF “FRENCH MOUNTAIN TRACT” (MCPHILLIPS LAND)**

RESOLUTION #122-2018, Introduced by Councilperson Muratori and seconded by Councilperson Hurley.

WHEREAS, the Lake George Land Conservancy (LGLC) is purchasing real property in the Town of Lake George on Bloody Pond Road, being Tax Map Parcels 264.16-1-27 (63.7 acres), 264.16-28 (18.8 acres), 265.00-1-29 (167.3 acres) and 265.00-2-1 (67.4 acres), also known as the “French Mountain Tract”); and

WHEREAS, the reason for said purchase is for future preservation/conservation of land, whereby the LGLC will be enacting conservation easements on said property to prohibit future development of said land; and

WHEREAS, the Town of Lake George intends to enter into a purchase agreement with the LGLC, after they enact such conservation easements on the land, to purchase said land from the LGLC in a joint partnership with the Town of Queensbury for a purchase prices of \$134,000, for purposes of development of a recreational park with hiking and biking trails, interpretive signage, and an outdoor educational classroom; and

WHEREAS, the total cost of the purchase agreement between the Town of Lake George and the LGLC is not to exceed a \$67,000 flat fee, plus \$10,000 for stewardship costs, as well as any other associated closing costs/attorney fees/filing fees.

NOW THEREFORE, be it resolved by the Town Board of the Town of Lake George hereby does approve the expenditure of \$77,000 total plus any other associated closing costs/attorney fees/filing fees for the purchase of the “French Mountain Tract”; and

FURTHER BE IT RESOLVED, that the Town Board authorized the Supervisor to enter into a purchase agreement with the LGLC on behalf of the Town of Lake George to take any and all actions necessary to accomplish said purchase agreement, and furthermore authorizes the Director of Planning and Zoning to submit for any and all grants necessary to obtain funding for the future design and development of the future recreational park; and

FURTHER BE IT RESOLVED, that, should the Town of Lake George be unable to obtain funding for the design and development of said recreational park, or should the recreational park projet ever fail, said property shall be forever maintained by the Town of Lake

George as “preserved” municipal parkland with conservation easements, consistent with the rules for municipal parkland as established by OPRHP.

Duly adopted this 13th day of August 2018, by the following vote:

Ayes	5	Crocitto, Hurley, Muratori, Stannard, Dickinson
Nays	0	
Absent		

Motion carried.

Dan Barusch then addressed the Board regarding Short Term Rentals and how that is impacting the housing in the Town and what can the Town do to regulate this. There are companies that specialize in compliance assistance for communities that have this issue. They run an algorithm on the different rental websites (i.e. VRBO, Airbnb). They cross reference with our local ordinances and they keep a permitting database so that people can go online and obtain the permit to rent their house. They can go after occupancy tax. The lowest service they offer is sending us a monthly report of everyone renting in the Town. The Planning office can use that information to monitor what/who is renting in the Town. The County has hired someone part time in house to do this for tax compliance so they can collect occupancy tax. We would like to do the same but also keep track of violations (parties, parking etc..) this is an issue at a national level and this would benefit us as well. We would pay an annual fee. Supervisor said this is the way to go, economically we would make our money back. The County has a resolution on the table and has re-written their occupancy tax ordinance, it will go before the full Board at the next Board of Supervisors meeting. People renting out homes for longer than a month will not be subject to these regulations. Under 30 days will. There have been instances in the Town of quite a bit of partying in residential areas. This company has over 100 municipal clients. \$6500 per year for the compliance monitoring for a 3 year agreement.

**RESOLUTION BY THE TOWN BOARD OF THE TOWN OF LAKE GEORGE
TO SET A PUBLIC HEARING FOR AMENDMENTS TO TOWN CODE CHAPTER 117**

RESOLUTION #123-2018, Introduced by Councilperson Stannard and seconded by Councilperson Crocitto.

WHEREAS, the Lake George Planning and Zoning Office has been worked on amendments to the Town Code Chapter 117 Parks, Beaches and Recreation Areas; and

WHEREAS, the Town Board of Lake George will hold a public hearing on the proposed Town Code amendment and will pass this resolution to fix the time and place of said Public Hearing.

NOW THEREFORE BE IT RESOLVED, that the Town Board of Lake George agrees to set the date for the public hearing for the proposed Town Code amendments to Chapter 117 Parks, Beaches and Recreation Areas for 5:00 pm on September 10, 2018, prior to the Bikeway Workshop which is at @5:30pm .. The Town Board Meeting will follow at 6:30 pm

Duly adopted this 13th day of August 2018, by the following vote:

Ayes	5	Crocitto, Hurley, Muratori, Stannard, Dickinson
Nays	0	
Absent		

Motion carried.

RESOLUTION TO HIRE JIM FITZGERALD AS ANIMAL CONTROL OFFICER FOR THE TOWN OF LAKE GEORGE

RESOLUTION #124-2018, Introduced by Councilperson Hurley and seconded by Councilperson Stannard.

WHEREAS, the Town of Lake George has need of an Animal Control Officer.

WHEREAS, there is no residency requirement for the Animal Control Officer.

NOW THEREFORE BE IT RESOLVED, that the Town will hire Jim Fitzgerald to be the Animal Control Officer until the end of the year 2018.

Duly adopted this 13th day of August 2018, by the following vote:

Ayes	5	Crocitto, Hurley, Muratori, Stannard, Dickinson
Nays	0	
Absent		

Motion carried.

RESOLUTION AUTHORIZING ENCLOSURE FOR SCHOOL TAX BILLS

RESOLUTION #125-2018, Introduced by Councilperson Stannard and seconded by Councilperson Hurley.

WHEREAS, Section 1826 of the Tax Law permits authorization by the Town Board to place an enclosure relating to partial payments for school tax bills with the individual bills.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Lake George authorizes the Receiver of Taxes to place an enclosure with the 2018 school tax bills explaining the process of accepting partial payments by unanimous vote.

Duly adopted this 13th day of August 2018, by the following vote:

Ayes	5	Crocitto, Hurley, Muratori, Stannard, Dickinson
Nays	0	
Absent		

Motion carried.

RESOLUTION TO CHANGE ACCOUNTING FIRM DESIGNATION AND SIGN AGREEMENT

RESOLUTION #126-2018, Introduced by Councilperson Muratori and seconded by Councilperson Crocitto.

WHEREAS, during the Organizational Meeting in May the Town of Lake George appointed Inero & Co., as their accounting Firm; and

WHEREAS, the Town of Lake George received proposals for an agreed upon procedures engagement from other firms.

NOW THEREFORE BE IT RESOLVED, the Town of Lake George changes their accounting firm designation to Lutz, Selig & Zeronda, L.L.P., for the following services; Reconcile cash accounts monthly, cash distributions test, cash receipts test, payroll test, Town Clerk procedures and AUD for a total not to exceed \$1,200.00 per month and \$3,750.00 for the 2017 agreed upon procedure.

Duly adopted this 13th day of August 2018, by the following vote:

Ayes 5 Crocitto, Hurley, Muratori, Stannard, Dickinson
Nays 0
Absent

Motion carried.

**RESOLUTION TO RESCIND RES #106-2018 and PAYOFF MACK TRUCK
STATUTORY INSTALLMENT BOND USING FUND BALANCE**

RESOLUTION #127-2018, Introduced by Councilperson Muratori and seconded by Councilperson Hurley.

WHEREAS, the Town of Lake George has an outstanding Statutory Installment Bond for the purchase of a Mack Truck in 2012; and

WHEREAS, the SIB payment in the amount of \$24,322.95 is due on July 10, 2018 and was budgeted as such; and

WHEREAS, the Town wants to payoff this SIB early using those budgeted funds in additional to Fund Balance for a total of \$112,164.78.

NOW THEREFORE BE IT RESOLVED, the Town of Lake George makes the SIB payment using the Town Outside monies (DB Fund) and the following journal entries be done to reflect such payments:

Budget Entries:	
Debit: DB9720.6	\$107,826.70
Debit:DB9720.7	\$4,338.08
Credit	\$112,164.78

Duly adopted this 13th day of August 2018, by the following vote:

Ayes 5 Crocitto, Hurley, Muratori, Stannard, Dickinson
Nays 0
Absent

Motion carried.

Supervisor Dickinson then spoke about a memorandum of understanding to allow the Town to operate the strip of land locally called “dog beach”. He sent a letter to NYS requesting same. The Town would run it just as it runs Usher Park and Jacobs Beach, requiring lifeguards and trash receptacles. Supervisor Dickinson will keep the Board informed as to the progress.

**RESOLUTION TO HIRE SEASONAL PARKS AND LIFEGUARD STAFF
AND RESCIND RESOLUTION #121-2018 FROM THE EXECUTIVE SESSION DATED
JULY 17, 2017**

RESOLUTION #128-2018, Introduced by Councilperson Muratori and seconded by Councilperson Hurley.

WHEREAS, Resolution 121 will be rescinded from the Executive session minutes dated July 9, 2018; and

WHEREAS, the Town of Lake George no longer has a need in Buildings and Grounds to extend seasonal employment.

NOW THEREFORE BE IT RESOLVED, that the Town move \$10,000 in B7110.109 Seasonal Parks & Lifeguard to B1990.4 Contingency.

Duly adopted this 13th day of August 2018, by the following vote:

Ayes	5	Crocitto, Hurley, Muratori, Stannard, Dickinson
Nays	0	
Absent		

Motion carried.

RESOLUTION TO HIRE PART TIME BUS DRIVER

RESOLUTION #129-2018, Introduced by Councilperson Crocitto and seconded by Councilperson Stannard.

WHEREAS, the Town of Lake George Youth Commission has a continuing need for additional bus drivers; and

WHEREAS, an application has been received and reviewed.

NOW THEREFORE BE IT RESOLVED, that the Town of Lake George shall hire Patricia Urtz at \$14.00 per hour.

Duly adopted this 13th day of August 2018, by the following vote:

Ayes 5 Crocitto, Hurley, Muratori, Stannard, Dickinson
Nays 0
Absent

Motion carried

Board discussed the Youth Commission fees and whether the fee needs to be raised and whether the number of children needs to be cut off so we can maintain our ratios.

RESOLUTION BUDGET AMENDMENT

RESOLUTION #130-2018, Introduced by Councilperson Muratori and seconded by Councilperson Hurley.

WHEREAS, it is necessary to amend the 2018 Youth Commission budgeted appropriations and revenues by \$10,000.

NOW THEREFORE BE IT RESOLVED, that the amendment is due to increased participation the Town has received/anticipates receiving additional revenue and expenses through year end, and wishes to amend the budget to reflect this change.

Duly adopted this 13th day of August 2018, by the following vote:

Ayes 5 Crocitto, Hurley, Muratori, Stannard, Dickinson
Nays 0
Absent

Motion carried.

RESOLUTION BUDGET TRANSFERS

RESOLUTION #131-2018, Introduced by Councilperson Muratori and seconded by Councilperson Hurley to approve the following budget transfers:

For IT Services - Jeff Adams \$9,775.50 from A1990.4 Contingency to A1680.400 Central Data Processing Contracts for Services.

For Comptroller Equipment - \$350.0 from A1990.4 Contingency to A1315.200 Comptroller Equipment and Capital Outlay.

For Comptroller, Jenn Farrell, remaining 2018 continuing education - \$600.00 from A1990.4 Contingency to A1315.458 Comptroller Education & Conference.

For Secretary, Kathie Erceg, continuing education - \$270.76 from A1990.4 Contingency to A1220.458 Supervisor Education & Conference.

For the Student Connection program - \$4,000 from B1990.4 Contingency to B7145.472 Joint Projects - Student Exchange.

For Youth Commission wages - \$15,000 from A1990.4 Contingency to A7310.109 Youth Commission Summer Wages.

Duly adopted this 13th day of August 2018, by the following vote:

Ayes	5	Crocitto, Hurley, Muratori, Stannard, Dickinson
Nays	0	
Absent		

Motion carried.

Supervisor Dickinson then spoke about some IT quotes that he had gotten and that the IT Department was working on.

RESOLUTION DONATIONS

RESOLUTION #132-2018, Introduced by Councilperson Crocitto and seconded by Councilperson Stannard to accept the following donations to the Town:

Shady Business	Donation	\$200.00
Greg Teresi	Trolley Donation	\$500.00
Francesca Eisenhauer	Trolley Donation	\$100.00

COMMITTEE REPORTS

Councilperson Stannard - Caldwell Sewer District Report - Village forces spent 40 man hours checking the stations and performing daily maintenance - 4 man hours were spent exercising valves in both pump stations - 11 man hours were spent on removing old motors from lower pump station to make way for the SCADA system. They are currently still in the pump house. They will be relocated out of the way. Direction from the Board is needed on what to do with them (scrap them or store them) - 9 man hours spent installing new metal wall and conduit for new SCADA control box. - 5 man hours spent performing a new sewer tap at 83 Birch Ave - 4 man hours spent cleaning rags from check valves for pumps 1 and 2 at lower station - 4 man hours spent cleaning catch basins on Front St for the Highway Department. Over time charge for one person for backup on 7/7/18 at 19 Washington Street \$116.25. Power fail at Lower Station alarm on 7/27/18 one person \$55.50.

Councilperson Stannard - Westbrook Parking Meters- credit card portion \$7500 in June, July was 13,755.72.

Councilperson Stannard - Library - visits in July were up to about 1500. Programs some were very well attended especially the movie night and the children's programs. They also do programs with PEP. There are quite a few programs scheduled for August. The library will be closed Labor Day weekend and during the car show.

Court - 311 total number of cases \$26,202.50 for ytd \$161,001.50 - July 371 cases \$30,647.71 for ytd \$191,882.21.

Councilperson Muratori- read the Buildings and Ground report -We had our first meeting in the new library / conference room at the Courthouse.

- We have Installed a new three foot fence at Usher Park so the people can enter the Park at one location. This entrance keeps the people away from our vehicles when entering and exiting our Garage.
- The Bench and Plaque for the class of 77' has been completed and waiting for the ok on its location.
- Now using environmentally friendly fertilizer for all of the Gateway plantings and all hanging baskets. Its has Zero phosphorus and lower nitrogen.
- I received a Email from the Town Supervisors Office from Lynn Michaels saying that she was complaining about the Gateway Medians all last year but now she said this year they look Great big improvement from last year.
- We are Installing the Bench for the Class of 1977 behind the Courthouse by the Village walkway. We have cleared out some underbrush on the Lakeside so you can view the

lake from the bench. The Village of Lake George has helped us by cutting down two large tree limbs one over the Towns Dock and the other by the new Bench.

- Community Maternity has requested to use the new conference room once again at the Courthouse
- The Village of Lake George has let us use their 45 foot lift to take down a boxelder tree and prune up some limbs on a oak tree at Usher Park.
- The Gateway Project and the Veterans Memorial Corner has been coming along great. I would like to Give a Big Thank You to Judy Gearwar the Village of Lake George and the Community Beautification crew for all the hard work and planning that went into the project. Also the Towns Building & Grounds crew that has helped along the way as needed. I am also happy to report the cost of the project which Includes all the Flowers ,Shrubs Mulch Topsoil Fertilizer and the Increase I received for taking on more responsibility of the Gateway and 8 more Employees. The year to date cost is \$ 14,500.

Councilperson Hurley - Diamond Point Water- water samples at Hillview Library were good, problems with pump 1, Rosick Well Drilling is replacing the parts. 36,000 gallons per day has been pumped. The LGFD firetruck is back in service the cost was \$18,944. The truck now has 17,603 miles on it.

Councilperson Crocitto - Youth commission is gearing up for fall sports and registration is ongoing.

Supervisor's Report - Short term rentals progressing. If the County passes the resolution there will be a public hearing set up regarding occupancy tax. Caldwell Sewer report has been done, Chazen has suggested we have Sean Doty present the report to the Board. The Town will be submitting a grant to rebuild the pump stations. The report will help with the grant.

Planning and Zoning

Septic Initiative Grant

- **Septic Initiative project - roughly 80-85% complete – File Recon COMPLETE; Inventory update progressing (Phase 3&4); Future training session / public workshop set for Fall 2018, Mapping at 80%; Detailed outline for report completed; Algae testing round 3 started**
- 7/25 Update Meeting #15

1. MS4

- SWPPP/SPDES inspections (MCM4) on 7/25
- **Outfall Inspections 2018 completed**

2. Route 9 Gateway Project

- **Waiting on OSC approval for reimbursement of roughly \$390k (expected in August/September)– DOT Close out completed**

3. Climate Action Plan

- **GHG inventory being finalized, Natural Resource Inventory being started**

4. American Battlefield Protection Program Grant – LG Battlefield Park Study

- **Final Draft at 95%, ready to print in September**
- **3 month Extension granted for final report submittal (to 10/31/2018)**

5. Climate Smart Communities / Go Green Committee

- **Continuing work on obtaining certification for CSC/CEC (submittals by end 2018)**
- **Created dashboards for TOLG/VOLG in CSC Online Portal**

6. Warren County Bikeway Extension Project (A-GFTC)

- **Conference Call (7/10)**
- **Public Workshop - July 17, 6pm Town Hall (no participants) – rescheduled for 9/10 530pm**

7. LGEP – DPW Consolidation Study Grant

- **Executed agreement with Laberge Group**
- **Kick-off Meeting w/ Stakeholders set for 8/21 (Town Hall)**

8. WQIP – Lakeview Circle SW projects Grant

- **Project Conference Call w/ DEC re: stream work permitting (7/13)**

9. WQIP – Slip-lining Phase 2 project Grant

- **Project Manual / Formal bid @ 50%**
- **Executed agreement with Chazen for Construction Inspection**

10. EFC – Slip-lining Phase 1 project Grant (\$343k)

- **Project Manual / Formal bid @ 80%**

11. EPG – Caldwell Sewer Engineers Report Grant

- **Report Draft completed (submittal to EFC/DEC by end August)**
- **\$50k of \$100k grant funds paid out to Town**

12. Planning and Zoning Office

- **8 LUD permits/1 LUD amendment; 112 Zoning inquiries; 8 Certificates of completion; 1 Septic permit; 1 EV Station Permit**
- **Weekly inspections on sites (once a day for Doug, twice a week for Dan and Doug)**
- **Review SPR applications for August meeting (SPR15, 16-2018; SUB8-2017 Final)**
- **Planning Board meeting (7/10); July minutes, August packages, July PB debrief**
- **Review ZBA applications submitted for September meeting (AV8 -2018)**
- **Zoning Board meeting (7/11); July minutes, July ZBA debrief**

- **4 Compliance Letters – 786 DP Road (STR), 17 Michelli Road (Livestock), Sundlin Harvest, 7 Antlers Way**
- **OTR on Chambers Fence – Remedied (7/17)**
- FEMA RiskMap Discovery Meeting for Lower Hudson Watershed (7/26)
- **Discussions with TB members and LGLC on Orcutt Bay situation**
- A-GFTC Planning Committee meeting (8/8)

13. **Dan administrative / General Overhead**

- Meetings with various Board Members throughout weeks
- 2 Town Board resolutions drafted (French Mountain Park purchase, Ch. 117 hearing)
- 3 SPR/ZBA Pre-submission meetings (7/9, 8/9[x2])
- Various meetings with Engineers and clients for project review / proposals
- Town Board Meeting (8/13)
- **Meeting w/ Chazen RE: grants and Caldwell Sewer Engineers Report (7/10)**
- **Finished work on Ch.117 amendments, draft amendments on website**
- **Coordinate with 495 Productions re: Trying to get internationally known TV show here**
- **Conference/Video call w/ Host Compliance on Short Term Rental (STR) solutions (7/16)**
- Discussions with Attorneys and LGLC re: French Mountain Park CE agreement/purchase
- Habitat For Humanity Groundbreaking on Birch Ave house (7/18)
- **Comprehensive zoning revisions status (80%)**
 - **Town Board Workshop Completed**
 - **SEQR Completed (Neg Dec.) – published on ENB**
 - **Sent to APA end July – awaiting review response by early September**

PRIVILEGE OF THE FLOOR

Russell Thomas addressed the Board. Supervisor Dickinson said he is not speaking about Ellsworth Road. He stated that he sent Mr. Thomas a letter on July 5, 2018. Mr. Thomas proceeded to read excerpts from said letter. Supervisor Dickinson said he could have his attorney contact the Town attorney and it was not going to be discussed any further.

A motion was made by Councilperson Crocitto and seconded by Councilperson Stannard to go into executive session at 8:39pm.

All in favor.

Motion carried.

The Board came out of Executive session at 9:12pm and said no decisions were made.

A motion to adjourn the regular Town Board meeting was made by Councilperson Stannard and seconded by Councilperson Crocitto at 9:12pm.

All in favor.

Motion carried.

Minutes typed by Katharine Erceg

Respectfully submitted,

Deb Foley, RMC
Town Clerk