

Occupancy Tax Meeting @4:00 pm February 5, 2018

Occupancy Tax Meeting for the Occupancy Tax Awards. 4:00pm. The Board then went into executive session to discuss a personnel matter and returned at 4:34pm at which time the Occupancy Tax meeting resumed.

Sascha Pardy addressed the Board regarding the Adirondack Wine and Food Fest. They were awarded \$15,0000.00

On a motion made by Supervisor Dickinson and seconded by Councilperson Crocitto.

Vote Ayes 5
Noes 0

Dianne Brooks then spoke about the Barbershop Quartet Association event. They were awarded \$7,000.00

On a motion made by Supervisor Dickinson and seconded by Councilperson Crocitto

Vote Ayes 5
Noes 0

Supervisor Dickinson spoke about the request from Americade - awarded \$20,000.00

On a motion made by Supervisor Dickinson and seconded by Councilperson Crocitto.

Vote Ayes 5
Noes 0

Supervisor Dickinson then spoke about the request from Chip Corlew - Basketball Federation Tournament - They were awarded \$15,000.00

Rachel Jacobs, Town of Lake George Comptroller then answered questions regarding the amount of occupancy tax funds available.

The Occ Tax Meeting adjourned at 5:50 PM

Minutes of the Town of Lake George Town Board Meeting held on Monday February 5, 2018 at the Town Center, 20 Old Post Road, Lake George, New York.

Supervisor Dickinson opened the regular Town Board meeting at 6:30 pm. Councilperson Hurley recited the pledge of Allegiance.

Present: Dennis Dickinson, Supervisor
Vinnie Crocitto, Deputy Supervisor
Marisa Muratori, Councilperson
Nancy Stannard, Councilperson
Dan Hurley, Councilperson

Absent:

Also Present: Deb Foley, Town Clerk, Mike Muller, Attorney for Phil and Judy Viger, Dan Kelleher, APA, Dan Barusch, Director of Planning & Zoning.

Motion made by Councilperson Crocitto, seconded by Council Person Hurley to approve the minutes of the Regular Meeting January 8, 2018.

OLD BUSINESS

Mike Muller, Attorney for Phil and Judy Viger, addressed the Board regarding the Order to Remedy Violation issued in August of 2017 by the Planning & Zoning Department. Their house burned down in June of 2017. Mr. Muller said the violation was not intentional and that they have had a string of unfortunate family events which took their attention away from the details of the demolition process. Dan Barusch agreed that the site is acceptable and it has been remediated. The property will be on both of the planning board and zoning board agendas, Dan said it was an oversight. The Board agreed to the terms set forth by Mr. Muller and Dan Barusch. Motion made by Councilperson Muratori seconded by Councilperson Stannard.
All in Favor.

NOTICE OF ROADS CLOSED

Highways in the Town of Lake George are closed to any vehicles with a gross weight in excess of 1 and ½ tons per wheel, under Article 40, Section 1650 of the Vehicle and Traffic Law. This order shall be in force from March 12, 2018 to May 11, 2018. Permits may be acquired at the Town Highway Department, 22 Gage Road, Lake George, between the hours of 6:00am-2:30pm Monday through Friday.

**RESOLUTION 41-2018-TO CLOSE THE PUBLIC HEARING ON THE
LAKE GEORGE ECONOMIC PLAN**

On a motion made by Councilperson Stannard and seconded by Councilperson Muratori and adopted by the following vote.

Ayes 5

Noes 0

All in Favor

**RESOLUTION 42-2018
TO ADOPT THE LAKE GEORGE ECONOMIC DEVELOPMENT PLAN**

WHEREAS, the Lake George Planning and Zoning Office has worked with the APA staff and a local stakeholder group on development of an Economic Development Plan, and as part of the project also held two (2) public workshops on the plan which were open to the public; and

WHEREAS, the Town Board of Lake George held a public hearing on the proposed plan starting on December 11, 2017 at 6:15pm and closing on February 12, 2018 and had passed resolution 152-2017 to fix the time and place of said public hearing; and

WHEREAS, the Town Board agrees that the Lake George Economic Development Plan will provide beneficial recommendations for future development and redevelopment of properties in the Town and strategies to help retain businesses as well as encourage new industry in the Town to the benefit of the Community.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Lake George adopts the proposed Economic Development Plan, and directs the Director of Planning and Zoning to assist the Town Board with the implementation of said plan, to help spur an increase in economic development in the Town of Lake George.

Adopted this 5th day of February, 2018 by the following vote.

On a motion made by Councilperson Hurley and seconded by Councilperson Stannard

Vote: Dickinson, Crocitto, Muratori, Stannard, Hurley

Ayes 5
Noes 0
Absent

**RESOLUTION 43 -2018--TO ENACT A ONE YEAR MORATORIUM ON
BILLBOARDS AND LED/DIGITAL SIGNS**

WHEREAS, the Town of Lake George desires to develop their own municipal sign ordinance to be integrated into the Town Code in the coming years; and

WHEREAS, the Town of Lake George had previously enacted a moratorium on LED/Digital signage for 6 months in 2015, and again in February 2017 for 6 months, both of which have since expired; and

WHEREAS, this moratorium would last for a period of one year from the date of adoption, and will prohibit the installations of commercial/advertising billboards over 48 sq. feet in size and/or LED digital scrolling signage within the Town of Lake George; and

WHEREAS, the only exemption from this moratorium would be any permits granted prior to this moratorium allowing installation of LED/Digital scrolling signage.

NOW THEREFORE BE IT RESOLVED, that the Town Board enacts a 6 month moratorium on Billboards and LED/Digital signage within the Town of Lake George from this date, February 12, 2018 to February 11, 2019.

Adopted this 5th day of February, 2018 by the following vote.

On a motion made by Councilperson Hurley and seconded by Councilperson Stannard.

Ayes 5
Noes 0
Absent

**RESOLUTION 44-2018-TO ADOPT THE 2018 TOWN OF LAKE GEORGE
STORMWATER MANAGEMENT PROGRAM (SWMP) PLAN**

WHEREAS, the Lake George Planning and Zoning Office, in conjunction with the LC-LGRP, have developed the 2018 Town of Lake George SWMP Plan as a requirement under New York State Department of Environmental Conservation (DEC), General Permit for MS4 Stormwater Discharge #G-0-10-002; and

WHEREAS, the SWMP Plan is based on the FEderal Stormwater Phase II rule, issued in 1999, which requires MS4 owners and operators, in the U.S. Census-defined urbanized areas as well as in additionally designated areas, to develop a Stormwater Management Program; and

WHEREAS, the purpose of the SWMP Plan is to satisfy the aforementioned requirements, and to address stormwater education, outreach and implementation of standards and goals to control stormwater discharges throughout the Town and to use best management practices (BMP's) to reach these goals.

WHEREAS, the Town of Lake George will notify the necessary agencies (New York DEC and Warren County Soil and Water Conservation District) to record the Town's adoption of the 2018 Town of Lake George SWMP Plan upon execution of this resolution.

NOW THEREFORE, IT IS HEREBY RESOLVED, that the Town of Lake George adopts the 2018 Town of Lake George Stormwater Management Program (SWMP) Plan as the Town's official Stormwater Management Plan.

Adopted this 5th day of February by the following vote.

On a motion made by Councilperson Muratori and seconded by Councilperson Stannard.

Ayes	5
Noes	0

RESOLUTION 45-2018- TO ACCEPT THE WARREN COUNTY SNOW AND ICE PLAN

On a motion made by Councilperson Hurley and seconded by Councilperson Crocitto and adopted by the following vote.

Vote	Dickinson, Crocitto, Muratori, Stannard, Hurley
Ayes	5
Noes	0

RESOLUTION 46 -2018- APPROVING THE VOLUNTEER AMBULANCE WORKER SERVICE AWARD PROGRAM 2017 POINTS

RESOLVED, that the Town Board of the Town of Lake George approve the Lake George Emergency Squad Service Workers Award Program list of active Volunteer Ambulance workers for 2017 points earned; and

RESOLVED, that this list will be posted for thirty days in the Ambulance Company's principal headquarters in accordance with New York State Law.

On a motion made by Councilperson Stannard and seconded by Councilperson Crocitto and adopted by the following vote.

Ayes 5

Noes 0

Absent

All in Favor

Adopted this 5th day February, 2018.

**RESOLUTION 47 -2018- TOWN OF LAKE GEORGE
FUND BALANCE POLICY**

Purpose: The Town Board of the Town of Lake George is responsible for the appropriate accounting of public funds, the sound management of municipal finances, and the adequate funding of services desired by the public. This fund balance policy is meant to help the Town maintain a prudent level of financial resources to provide essential services, maintain sufficient cash flow, and manage unanticipated occurrences.

Background: the New York State Office of the State Comptroller and the New York State GFOA recommends that local governments establish a policy to maintain reasonable levels of unexpended surplus funds in their General Funds to hedge against unanticipated expenditures and/or revenue shortfalls, without withholding funds that could otherwise be put to productive use.

Policy: This policy shall apply to the Town's General Townwide Fund, General Town Outside Fund, Highway Town Outside, Caldwell Sewer Fund, and Diamond Point Water Fund.

1. The Town Supervisor has the authority to assign unrestricted fund balance amounts where the Town's intent is for those amounts to be used for specific purposes. This delegation of authority is for the sole purpose of reporting these amounts in the annual financial statements.

2. The Town will strive to maintain 20% of budgeted appropriations as unexpanded fund balances in the following funds:

General Townwide Fund	(A Fund)
General Town Outside Fund	(B Fund)
Highway Town Outside Fund	(DB Fund)
Caldwell Sewer Fund	(SS Fund)
Diamond Point Water Fund	(SW Fund)

3. In the event that unexpended surplus funds exceed a maximum of 30% of budgeted appropriations, the excess may be utilized for any lawful purposes approved by the Town Board. In order to minimize the long term effect of such use, the excess should be appropriated to fund one-time expenditures which do not result in recurring operating costs, and/or be used to establish or increase reserves.

4. In the event that unexpended surplus falls below a minimum of 10% budgeted appropriations, the Budget Officer or Comptroller shall make a recommendation to the Town Board to adopt a plan to replenish the unexpended fund balance to the minimum level over a period not to exceed 3 years.

On a motion made by Councilperson Crocitto and seconded by Councilperson Stannard and adopted by the following vote.

Vote	Dickinson, Crocitto, Muratori, Stannard, Hurley
Ayes	5
Noes	0
Absent	

RESOLUTION 48-2018- SICK LEAVE AT RETIREMENT AMENDMENT OF POLICY

WHEREAS, the Handbook currently allows sick leave credits to be paid out to an employee upon retirement or be used towards retiree health insurance benefits; and

WHEREAS, the Town of Lake George currently pays NYSLRS (New York State & Local Retirement System) up to 0.2% of annual salaries for 41(j) plan and this plan cannot be rescinded once adopted; and

WHEREAS, NYSLRS 41(j) plan allows employees to receive service credit towards their retirement for unused and unpaid sick leave credits at retirement.

NOW THEREFORE BE IT RESOLVED, that the Town of Lake George eliminates the current handbook policy regarding sick time payout and instead replaces the policy with the following:

1. Employees will not be paid out sick leave credits upon retirement but will receive additional service credits towards their retirement in accordance with NYSLRS Section 41(j).

On a motion made by Councilperson Muratori and seconded by Councilperson Stannard.

Adopted this 5th day of February, 2018 by the following vote.

Vote	Dickinson, Crocitto, Muratori, Stannard, Hurley
Ayes	5
Noes	0
Absent	

RESOLUTION 49 - 2018--PAID LUNCHESES AND FLEX POLICY

WHEREAS, the Town of Lake George handbook allows salaried full time employees to receive a paid hour lunch break when working more than five continuous hours; and

WHEREAS, the policy states that an employee is not allowed to work through their lunch break to make up time or leave early, nor may the lunch break be taken at the end of the workday in order to leave prior to normal quitting time; and

WHEREAS, the policy is being excessively used and many employees are not adhering to the lunch policy and it is a state law that employees must take their lunch.

NOW THEREFORE BE IT RESOLVED, that paid lunches are a benefit and any employee who chooses not to take their lunch will not be paid or given flex time for it. When a

department is short staffed and feels they do not have adequate coverage for lunch, they can contact the Comptroller or Supervisor's office and a staff member will cover their lunch break.

On a motion made by Councilperson Muratori and seconded by Councilperson Hurley.

Adopted this 5th day of February, 2018 by the following vote.

Ayes	5
Noes	0
Absent	

RESOLUTION 50 - 2018-VACATION CARRYOVER POLICY AMENDMENT

WHEREAS, the Town of Lake George handbook currently states that all vacation leave credits must be taken within a year of accrual; and

WHEREAS, the current policy states employees may be able to carryover vacation with Town Board approval; and

WHEREAS, the Town would prefer to no longer allow any vacation carryover and instead all vacation left over at the end of the year will be converted to sick time.

NOW THEREFORE BE IT RESOLVED, the Town of Lake George eliminates the current handbook section regarding vacation accumulation and instead replaces the policy with the following.

1. An employee may not accumulate vacation leave credits. All vacation leave credits must be taken within a year of accrual.
2. If vacation leave is unused at the end of the accrual year, the leave credits will be converted to sick time.

Adopted this 5th day of February, 2018 by the following vote.

On a motion made by Councilperson Muratori and seconded by Councilperson Stannard.

Ayes	5
Noes	0
Absent	

RESOLUTION 51-FLEX TIME POLICY AMENDMENT

WHEREAS, the Town of Lake George Handbook currently states the hours of operation for each department; and

WHEREAS, there is a policy on flex time which currently states an employee may begin or end it's workday at a different time as requested by Department Head but the flex time associated must normally be during the time the department is open and available to the public; and

WHEREAS, Flex time should not be a regular occurrence.

NOW THEREFORE BE IT RESOLVED, that the Town of Lake George eliminates the current handbook section regarding flex time and instead replaces the policy with the following:

1. Employees are required to report at their scheduled times in which they are open and available to the public, in accordance with the Department Hours section of the Handbook.
2. If an Employee needs to report earlier or stay later due to workload need, they should seek prior approval from the Supervisor or the Town Board. In addition, they need to have their office open and available to the public during the hours they are in the office.
3. If flex time is accrued due to necessary workload, the flex time should be used within the pay period it is earned. Flex time carryover will be capped at a maximum of 10 hours and must be used within two pay periods or the time will be forfeited.
4. No flex time will be given for untaken lunch periods, as they are required by law.

Adopted this 5th day of February by the following vote.

On a motion made by Councilperson Muratori and seconded by Councilperson Stannard.

Vote	Dickinson, Crocitto, Muratori, Stannard, Hurley
Ayes	5
Noes	0
Absent	

RESOLUTION 52-2018- ACKNOWLEDGEMENT OF JUSTICE COURT AUDIT

WHEREAS, Section 2019-a of the Uniform Justice Act requires that Town and Village justices annually provide their court records and dockets to their respective Town and Village auditing boards, and that such records then be examined or audited and that fact be entered into the minutes of the board's proceedings; and

WHEREAS, Rachel Jacobs, Town Comptroller, has examined the court records and dockets as required and has completed the Annual Checklist for Review of Justice Court Records for both Justice Stafford and Justice Reichenbach.

THEREFORE BE IT RESOLVED, that the Town Board of the Town of Lake George acknowledges that the required examination/audit was conducted on 1/9/2018.

Adopted January 5, 2018 by the following vote.

On a motion made by Councilperson Stannard and seconded by Councilperson Crocitto.

Vote	Dickinson, Crocitto, Muratori, Stannard, Hurley
Ayes	5
Noes	0
Absent	

**RESOLUTION 53-2018- ESTABLISH ACCOUNTING FOR 2018 CFA GRANT AWARDS
(SS FUND)**

WHEREAS, The Town of Lake George received four grant awards in the 2018 CFA round; and

WHEREAS, It is necessary to make budget adjustments to account for the revenues and expenditures associated with these projects; and

WHEREAS, The Engineers Report for the Caldwell Sewer District grant from DEC requires \$125,000 total cost, \$100,000 will come from state reimbursement and \$25,000 will come from in-kind services; and

WHEREAS, it is necessary to increase the Caldwell Sewer budget by \$300,000 for the Engineers Report and Sewer Slip-lining for Caldwell Sewer Projects.

NOW THEREFORE BE IT RESOLVED, that pursuant to Local Finance Law, Section 29 of the Town Board of the Town of Lake George does hereby increase the Caldwell Sewer budget by \$300,000 as follows:

Debit: SS3902 - State Aid - DEC EPG	\$100,000
Credit: SS8130.413-CSD Eng. Project Report	\$100,000
Debit: SS3990-State Aid-DEC WQIP WWT	\$120,000
SS599-Appropriated Fund Balance	\$80,000
Credit: SS8130.412-CSD Sliplining Project	\$200,000

It may be necessary to borrow funds to cover Caldwell Sewer monies, \$80,000. This may be borrowed through interfund loan or BAN/Bond.

On a motion made by Councilperson Stannard and seconded by Councilperson Muratori by the following vote.

Vote	Dickinson, Crocitto, Muratori, Stannard, Hurley
Ayes	5
Noes	0
Absent	

Adopted this 5th day of February, 2018.

RESOLUTION 54-2018-- ESTABLISH ACCOUNTING FOR 2018 CFA GRANT AWARDS (B FUND)

WHEREAS, the Town of Lake George received four grant awards in the 2018 CFA round; and

WHEREAS, It is necessary to make budget adjustments to account for the revenues and expenditures associated with these projects; and

WHEREAS, the DPW and Motorpool Consolidation Study from DOS requires \$50,000 total cost, \$25,000 will come from state reimbursements, \$10,000 from village funds, \$10,000 from town funds and \$5,000 from school funds; and

WHEREAS, the Lake View Circle Stormwater Projects from DEC requires \$156,000 total cost, \$125,000 will come from state reimbursements, \$10,000 from town funds, and \$20,000 from in kind services; and

WHEREAS, it is necessary to increase the Town Outside budget by \$185,000 for the DPW and Motorpool Consolidation Study and the Lake View Circle Stormwater Projects.

NOW THEREFORE BE IT RESOLVED, that pursuant to Local Finance Law, Section 29, the Town Board of Lake George does hereby increase the Town Outside budget by \$185,000 as follows:

Debit- B3591-State Aid-DOS LGE P	\$40,000
B599-Appropriated Fund Balance	\$10,000
Credit: B8010.4111 DPW Consolidated Study	\$25,000
Credit: B8020.4111 DPW Consolidated Study	\$25,000
Debit: B3389-State Aid-DEC WQIP NPS	\$125,000
B599-Appropriated Fund Balance	\$10,000
Credit: B8010.4112-Lake View Circle Stormwater Project	\$67,500
B8010.4112-Lake View Circle Stormwater Project	\$67,500

On a motion made by Councilperson Stannard and seconded by Councilperson Muratori and adopted by the following vote.

Vote	Dickinson, Crocitto, Muratori, Stannard, Hurley
Ayes	5
Noes	0
Absent	

Adopted this 5th day of February, 2018.

RESOLUTION 55-2018- TO END PROBATIONARY PERIOD FOR MEO

WHEREAS, the probationary period for new appointee Alexander Lanfear as MEO for the Town of Lake George ended on December 28, 2017; and

WHEREAS, the Town approved of his performance during the probationary period.

NOW THEREFORE BE IT RESOLVED, Alexander Lanfear, MEO will be a permanent employee and his probationary period will end retroactively December 28, 2017.

On a motion made by Councilperson Crocitto and seconded by Councilperson Stannard and adopted by the following vote.

Vote	Dickinson, Crocitto, Muratori, Stannard, Hurley
Ayes	5
Noes	0
Absent	

Adopted this 5th day of February, 2018.

RESOLUTION 56 TO END PROBATIONARY PERIOD FOR COMPTROLLER

WHEREAS, the probationary period for new appointee, Rachel Jacobs, as Comptroller for the Town of Lake George will end on February 7, 2018; and

WHEREAS, the Town approved of her performance during the probationary period.

NOW THEREFORE, BE IT RESOLVED, Rachel Jacobs, Comptroller, will be a permanent employee and her probationary period will end on February 7, 2018.

Adopted this 5th day of February, 2018 by the following vote.

On a motion made by Councilperson Crocitto and seconded by Councilperson Stannard.

Vote	Dickinson, Crocitto, Muratori, Stannard, Hurley
Ayes	5
Noes	0
Absent	

TABLED - RESOLUTION TO INCREASE THE HOURLY RATE OF THE I.T. COORDINATOR

WHEREAS, Jeffrey Adams is the IT Coordinator for the Town of Lake George and his current hourly rate is \$65.00; and

WHEREAS, the Town wishes to increase his hourly rate to \$75.00 an hour.

RESOLUTION 57-2018- BUDGET TRANSFERS

1. To cover increase in insurance policy (Jaeger & Flynn) - \$3,000 from A1990.4 Contingency to A1910.4 Unallocated Insurance.

2. To correct budget line for Greater Glens Falls Transit - 181 from B1990.4 Contingency to B5630.400 Bus & Trolley Service CE.

Motion made by Councilperson Crocitto and seconded by Councilperson Stannard and adopted by the following vote.

Vote	Dickinson, Crocitto, Muratori, Stannard, Hurley
Yes	5
Noes	0
Absent	

COMMITTEE REPORTS

Planning and Zoning Department Report

1. Septic Initiative

- **Septic Initiative project - roughly 75% complete – File Recon (Phase 4); Inventory update progressing (Phase 2/3); Future training session / public workshop planning (spring); Mapping at 80%; 2017 Algal Analysis / WQ Report completed**
- **File Reconnaissance for Inventory work – Phase 3 complete, phase 4 starting soon**

2. MS4

- **SWPPP/SPDES inspections (MCM4/5) on 1/22**
- **2018 SWMP update adopted?**
- **IDDE Compliance Letter (59 Middle Road)**

3. Route 9 Gateway Plan

- GPI final payment completed, Engineering at 100% (\$100,000 under budget)
- American Public Works Association (APWA) Capital Region Chapter award
- Waiting on DOT closeout for reimbursement of roughly \$390k (expected in March)

4. HEPA Economic Development Plan

- 1/9 LGCSD School Board approval to include School property in plan
- 2017 EDP adopted?

5. Climate Action Plan

- Data mining for GHG inventories (Town and Village 90% complete)
- Report outline created, Natural Resource Inventory being started
- NYS replicated GHG emissions reduction goals being discussed
- MWBE sub hired (Courtney Strong) by consultant (CAA)

6. American Battlefield Protection Program – LG Battlefield Park Study

- Report drafted (60%), Over 250 pages (Over 100 site inventory sheets drafted)
- Next potential public workshop – March or April (draft report)
- KOCOA mapping at 25%

7. Climate Smart Communities / Go Green

- Approved for 3rd CEC high impact action (Benchmarking, Unified Solar, Clean Fleets)
- Approved 4th CSC submission for points (7 pts) – Town total now 87 points
- Go Green Committee - 2/6/18 meeting

8. Warren County Bikeway Extension Project (A-GFTC)

- Update Conference Calls (1/22, 2/5) with Alta Planning (consultant)
- Existing conditions work 60% complete

1. Planning and Zoning Office

- 4 LUD permits (1 Timber Harvest); 84 Zoning inquiries; 3 Certificates of completion
- Weekly inspections on sites (once a day for Doug, twice a week for Dan and Doug)
- Review SPR applications submitted for February meeting (SPR43-17, SPR 1-18, 2-18, 3-18, 4-18)
- Planning Board meeting (1/9); January minutes, Debrief, January & February packages
- Review ZBA applications submitted for February meeting (AV1-2018)
- Zoning Board meeting (2/7); December Minutes, February packages
- Research on Rick Moon lawsuits and Moon property inspection (1/9)
- ADA Transition Plan work with B&G department and WC / A-GFTC
- A-GFTC Planning Committee Meeting (1/17)
- 3 Compliance Letter – Marinucci (Rental), 15 Markson (Garbage), 9L Junk Vehicle
- 1 FOIL Request – Baker Dixon Hill Subdivision info
- Revamped inspection list; backtracked against County permits (found some without)

2. Dan administrative / General Overhead

- Meetings with various Board Members throughout weeks
- 3 Town Board resolutions drafted (EDP adoption, SWMP adoption, Sign moratorium)
- 3 SPR/ZBA Pre-submission meetings (1/10, 1/12[x2], 1/16)
- Various meetings with Engineers and clients for project review / proposals
- **Working with Civil Service and UAlbany to come up with Internship position – completed duties list and job posting (Draft) – waiting on Civil Service to complete job title/non-comp.**
- Regional Chamber of Commerce meeting (1/9)
- Conference Call with ChargePoint – DC Fast Charge Lake George (1/23)
- Yonder Hill Park letters to the 3 E's for potential funding assistance
- Staff meeting / handbook meeting (1/29)
- Saratoga County P&Z Conference (1/31) – Dan and 8 Board members attended
- CFA Grant Award notices
 - Won LGEP – DPW Consolidation Study \$25k
 - Grant Contract work @ 30% complete
 - Won WQIP – Lakeview Circle SW projects \$125k (draft SOW/budget complete)
 - Grant Contract work @ 90% complete
 - Won WQIP – Slip-lining project \$120k (draft SOW/budget complete)
 - Grant Contract work @ 90% complete
 - Won EPG – Caldwell Sewer Engineers Report \$100k
 - Grant Contract work @ 75% complete
- Comprehensive zoning revisions (public draft) out for Public Comment
 - Public Comment period to started 1/5/18 to last until 3/5/18 (no comments yet)
 - Planning Board / Town Board review to commence in February
 - APA/legal review to follow once revisions are made pursuant to public comment/PB&TB

2017 ANNUAL STATS

- 107 Land Use and Development permits, 3 Sign P4ermits, 4 Unified Solar Permits
- 43 Site Plan Review applications
- 16 Area Variance applications / 1 Use Variance applications
- 43 Completion Certificates
- 19 Septic Permits
- 5 CBOH applications
- 8 Subdivisions, 4 Lot Line Adjustments

Councilperson Stannard

Library Report - New lighting fixtures at library. Monthly book club 8, 16 monthly book sale, weekly preschool 62 kids per month. Visits are up. Book sale, book club and lots of lectures and events coming up for February and March. Annual dinner on April 12th at the Holiday Inn. May 2nd teen art program reception.

SUpervisor Report - Had dinner at the Governor's Mansion for the annual meeting. The Governor was discussing the tax proposal from the President and the difficulties for NYS. Supervisor Dickinson said he stayed after and thanked the Governor for the money for the Sewer Treatment Plant. Next year is the 50th anniversary of the Tet Offensive and I would like to use

that to have a major recognition of the vietnam veterans. I would like to set some money aside and possibly have it the weekend before Veteran's Day.

Caldwell Sewer Report - to be put in at a later date (waiting for D. Harrington)

Courts - 306 cases 25,916 yearly total to date, spoke with Nancy Earl regarding parking meters. \$2282 fines, we pay 20% to \$1,028 from ticket fines for the short time that we had them. This report is done once a year in December.

Councilperson Muratori

Buildings and Grounds - .remodeling break room in Town Center and putting up sheetrock in the back hallway and the backstairs. Phil Goucher is retiring in April but will return as a seasonal employee. Ice fisherman are unplugging ice eaters at Diamond Point beach. Jim is going to lock the gate per Supervisor Dickinson. The gate will be locked. (Supervisor Dickinson interjected that the rules at Diamond Point Beach will need to be reviewed and all new signs, repave parking area, etc..).The report continued regarding the proposed shared services. The Village will assume, planting, re-planting and watering for Gateway, Town will pay for the plants, mulch. There are various costs and duties which will be absorbed by the Village or Town. There are still some modifications that still need to be made to this agreement.

Councilperson Hurley

Diamond Point Water - Freeze up but has been taken care of, monthly sample was good taken at Hillview. 2,014,860 gallons treated, average 64,000gl per day.

Highway - Been a busy month with all the over time and snow removal and working on equipment. One of the pick up trucks has broken down. It was sent to Nemer, it needs a new engine. It is being junked. We have enough pickup trucks. Nino Mazzeo left a quote for the rollback truck with Councilperson Crocitto. Dan Davis, Highway Dept, has said that Luzerne has expressed an interest in sharing and Dan is working with Luzerne to look at the purchase of the truck. Supervisor Dickinson has spoken with Supervisor Merlino and he is open to the sharing.

Councilperson Crocitto

LGYC- we have advertised for a summer program director, Cathy O'Brien has expressed interest and the Town would like to hire her to be the Director of the summer program.

RESOLUTION 58-2018- TO HIRE CATHY O'BRIEN AS NEW LGYC SUMMER PROGRAM DIRECTOR

WHEREAS, The Lake George Youth Commission is in need of a Director for the six week summer program.

WHEREAS, Cathy O'Brien was the Lead Counselor at the Lake George Youth Commission Summer Program and desires to take over the position previously held by Robert Tefft.

NOW THEREFORE BE IT RESOLVED, that Cathy O'Brien will be the new LGYC Summer Program Director at a rate of pay not to exceed what the previous director was making.

On a motion made by Councilperson Crocitto and seconded by Councilperson Stannard and adopted by the following vote.

Vote	Dickinson, Crocitto, Muratori, Stannard, Hurley
Ayes	5
Noes	0
Absent	

At 8:04pm Councilperson Muratori made a motion to go into executive session seconded by Councilperson Crocitto.

The Board then went into Executive Session.

They came out of Executive Session at 8:34 pm and Councilperson Crocitto made a motion to adjourn the meeting seconded by Councilperson Stannard at 8:34pm

All in favor.

Motion carried.

Minutes typed by Katharine Erceg

Respectfully submitted,
Deborah Foley, RMC
Town Clerk