

Minutes of the Regular Meeting of the Town Board of the Town of Lake George held on November 14, 2016 at the Town Center, 20 Old Post Road, Lake George, New York.

Members Present: Dennis Dickinson, Supervisor
Marisa Muratori, Councilperson
Dan Hurley, Councilperson
Nancy Stannard, Councilperson

Absent: Vincent Crocitto, Councilperson

Others Present: Deb Foley, Town Clerk; John Salvador, Jr., Tom Wessling, Judge Reichenbach, Judge Stafford, Larry (Vandermolen Fire), Scott Smith

Supervisor Dickinson opened the meeting at 6:30 p.m., and Councilperson Hurley led the Pledge of Allegiance.

A motion was made by Councilperson Muratori and seconded by Councilperson Hurley to approve the October 17, 2016 minutes.

All in favor.

Motion carried.

OLD BUSINESS

DISCUSSION ON BUDGET FOR COURT OFFICE

Judge Reichenbach addressed the board. He questioned the budget and stated they would like to present a request for an amendment to the budget to restore some part-time funding which was not put in the budget. He stated he would put together a formal plan and present to the board.

DISCUSS ADDITIONAL QUOTES FOR REPAIRS FOR TOWER TRUCK

Larry, the service manager for Vandermolen Fire was present to answer any questions the board may have regarding the additional repairs needed for the Tower truck. Supervisor Dickinson stated the board received an estimate to

repair this truck and now we are looking at another \$14,000 above and beyond. Larry stated this estimate was based on the list of repairs needed received from the Fire Chief and the Department. He stated it was made clear to the Department as repairs went along, extra repairs may be found and would have to be addressed at that time. Supervisor Dickinson stated it is a very tight budget we have for the Fire Department. Larry stated currently there has been \$44,700 spent on the truck so far. The latest is for the ladder damage that was discovered to the climbing ladder of the aerial apparatus in the amount of \$11,908.80. Supervisor Dickinson stated we had an estimate of \$40,000 and we are up to \$60,000. This is a bad time as the budget was just approved and the additional figures were not included. We are in a very tight spot. Supervisor Dickinson, Mayor Blais and Chief Berry will meet to discuss arrangements.

RESOLUTION TO ADOPT ANTI-IDLING POLICY FOR TOWN VEHICLES

RESOLUTION #172-2016, Introduced by Councilperson Muratori and seconded by Councilperson Stannard to adopt the Anti-Idling Policy for Town Municipal vehicles.

Duly adopted this 14th day of November 2016, by the following vote:

AYES : 4 Hurley, Muratori, Stannard, Dickinson
NOES : 0
ABSENT: 1 Crocitto

Motion carried.

RESOLUTION TO ADOPT ENERGY BENCHMARKING POLICY

RESOLUTION #173-2016, Introduced by Councilperson Muratori and seconded by Councilperson Hurley to adopt the Energy Benchmarking Policy.

Duly adopted this 14th day of November 2016, by the following vote:

AYES : 4 Hurley, Muratori, Stannard, Dickinson
NOES : 0
ABSENT: 1 Crocitto

Motion carried.

RESOLUTION ALL NIGHT PARKING PROHIBITED

RESOLUTION #174-2016, Introduced by Councilperson Stannard and seconded by Councilperson Hurley to adopt All Night Parking Prohibited Resolution:

All Night Parking is Prohibited on All Highways Within the Town of Lake George effective November 14, 2016 through March 31, 2017. Vehicles will be ticketed between the hours of 12 midnight and 10:00 a.m.

By Order of the Town Board
Town of Lake George
Dan Davis, Superintendent of Highways

Duly adopted this 14th day of November 2016, by the following vote:

AYES : 4 Hurley, Muratori, Stannard, Dickinson
NOES : 0
ABSENT: 1 Crocitto

Motion carried.

RESOLUTION ACCEPTING TRANSFER STATION PARCEL FROM THE VILLAGE

RESOLUTION #175-2016, Introduced by Councilperson Muratori and seconded by Councilperson Stannard.

RESOLVED THAT, The Town of Lake George Accepts the Transfer Station Parcel from the Village of Lake George accepting boundaries as shown on survey map by Don Pigeon, Jr., Engineer.

ALSO RESOLVED, that the Supervisor and the Attorney of the Town of Lake George take all action necessary to complete this transaction.

Duly adopted this 14th day of November 2016, by the following vote:

AYES : 4 Hurley, Muratori, Stannard, Dickinson
NOES : 0
ABSENT: 1 Crocitto

Motion carried.

**RESOLUTION TO REQUEST PRORATED BENEFITS FOR PERMANENT
PART-TIME EMPLOYEES**

RESOLUTION #176-2016, Introduced by Councilperson Stannard and seconded by Councilperson Hurley to offer limited benefits to year round, permanent part-time employees.

WHEREAS the part time employees of the Town are not currently offered benefits other than cancer screening; and;

WHEREAS the Town Board wishes to change this policy to reward part time employees and bring their benefits package to levels similar to surrounding municipalities; and;

NOW, THEREFORE BE IT RESOLVED that as of January 1 2017, year round permanent part time employees will be offered sick, vacation and personal time on a prorated basis consistent with the average number of hours they work; and the Employee Handbook shall be changed accordingly.

Duly adopted this 14th day of November 2016, by the following vote:

AYES :	4	Hurley, Muratori, Stannard, Dickinson
NOES :	0	
ABSENT:	1	Crocitto

Motion carried.

RESOLUTION - OCCUPANCY TAX REQUEST SISTER CITIES

This application will be tabled until after the Joint Occupancy Tax Committee meets in January.

RESOLUTION - OCCUPANCY TAX REQUEST ELVIS FESTIVAL

This application will be tabled until after the Joint Occupancy Tax Committee meets in January.

RESOLUTION TO CHANGE HANDBOOK REGARDING LUNCHES

RESOLUTION #177-2016, Introduced by Councilperson Stannard and seconded by Councilperson Hurley to clarify lunch breaks for partial days worked.

WHEREAS full time salaried employees receive an hour of paid lunch per day and full and part time hourly employees are expected to take a half hour of unpaid lunch; and;

WHEREAS for various reasons employees sometimes work partial days; and; **WHEREAS** clarification is needed regarding whether or not a lunch break is required and/or paid by the town for partial days worked; and;

NOW, THEREFORE BE IT RESOLVED that effective immediately, Full time salaried employees must work more than 5 continuous hours in order to be eligible for a paid one hour break and Part time and full time hourly employees who have worked 5 hours must take a ½ hour unpaid break for lunch. The Employee Handbook shall be updated to reflect this clarification.

Duly adopted this 14th day of November 2016, by the following vote:

AYES : 4 Hurley, Muratori, Stannard, Dickinson
NOES : 0
ABSENT: 1 Crocitto

Motion carried.

RESOLUTION TO ACCEPT DONATIONS TO THE TOWN

RESOLUTION #178-2016, Introduced by Councilperson Stannard and seconded by Councilperson Muratori to accept the following donations to the Town:

1. Trevor Oakley, \$100 for use of trolley
2. HMB Area District 13, \$75 for use of town center
3. Heather Gulliver, \$150 for use of trolley
4. Lake George Community Garden Club, \$50 for use of senior center

Duly adopted this 14th day of November 2016, by the following vote:

AYES : 4 Hurley, Muratori, Stannard, Dickinson
NOES : 0
ABSENT: 1 Crocitto

Motion carried.

RESOLUTION TO APPROVE BUDGET TRANSFERS

RESOLUTION #179-2016, Introduced by Councilperson Muratori and seconded by Councilperson Hurley to approve the following budget transfers:

1. \$20,000 from A8160.106 Refuse & Garbage, salaries, to A9060.8 Emp Benefits Health Insurance (end of year adjustment)
2. \$2500 from A8160.106 Refuse & garbage salaries to A8510.102 Comm Beautification, FT hrly (end of year adjustment).
3. \$130 from SS8120.415 Sewer Electricity to SS9030.8 Sewer emp benefits social security. (end of year adjustment)

Duly adopted this 14th day of November 2016, by the following vote:

AYES : 4 Hurley, Muratori, Stannard, Dickinson
NOES : 0
ABSENT: 1 Crocitto

Motion carried.

COMMITTEE REPORTS

Councilperson Hurley -

Diamond Point Water - Took water sample at Hillview Free Library on October 13th. The results came back good. 917,270 gallons of water was treated for the month of October.

Caldwell Sewer District - Spent the month checking stations, priming pumps, cleaning walls of the wet wells. Busy with DEC with Snug Harbor Project. Gave them all the info maps and scope of the project. Been getting some High Water Alarms on Pump 3. Emerick came and adjusted everything and we have not been getting any other alarms since then.

Councilperson Stannard -

Library - 688 visits; computer use 73; WI-FI 133. The Annual Holiday Pajama Party is on December 14th at 6:00 p.m. On January 17th and 18th is the hockey celebration. There will be 1:00 p.m., music in the library on both of those days. Better Living Series is beginning January 11th - Clean Cooking with Stacey Morris; February 1st at 7:00 p.m., Making Ends Meet; March 1st and March 8th at 7:00 p.m., Amy Roda Houlin, Gluten Free Diet and Cooking and Mediation and Introduction to Yoga will take place in March.

Courts - \$32,488.00 was forwarded to Audit and Control. \$5,380 in Village Parking.

Councilperson Muratori -

Buildings and Grounds - Getting all the Town seasonal properties closed and ready for winter. They are installing the time clocks. Repairing and glazing the Caldwell Library storm windows.

Planning and Zoning - Septic Initiative is 30% complete.

MS4- Dan and Dave Harrington met with Beth Gillis to review the new permit specifications. There will be an additional 5 hours a week for both Dan and Dave.

Route 9 Gateway Plan - The project is well under budget and on schedule.

Supervisor Dickinson stated he received a letter from the Village concerning the Gateway project. They are very pleased with the entrance into the Village.

PRIVILEGE OF THE FLOOR

Tom Wessling of Blue Lagoon Resort addressed the board. He stated he has been trying for a period of time to become a user on the Diamond Point Water District. This is becoming a bigger priority for him because he is building a two story motel building which is requiring building sprinklers. The Diamond Point Water District will provide the flow and the water pressure needed to support building sprinklers. He would also like to use this water as drinking water for the motel. The Diamond Point Water District runs as far as the fire hydrant by Gilchrist

Marina. He has worked with the Department of Transportation to excavate along Route 9N with their permission. He stated that the Department of Health needs to know if there is a cross connection. He stated he still has not been able to get legal authority from the Town Board to connect as an out of district user.

Supervisor Dickinson stated the Town will look into the possibility of an out of district user and touch base with the engineer.

A motion was made by Councilperson Stannard and seconded by Councilperson Muratori to adjourn the meeting at 7:45 p.m.

Minutes typed by Patty Schuster.

Respectfully submitted,

Deb Foley
Town Clerk