

The Town of Lake George is accepting applications for Alternate Members of the Planning Board and Zoning Board of Appeals.

For anyone who is interested in serving either of these Boards please feel free to stop by the Town's offices at 20 Old Post Road to fill out an application. Please take notice that you have to be a resident of the Town of Lake George in order to serve on these boards.

For additional information please call the Planning & Zoning Office at 518 668-5131 Ext. 5.

Thank you.

Questions for Planning and Zoning

1. Tell us a little about yourself which you think might be relevant to a position on one of the Boards.
2. What do you know about the role of planning and zoning in town government? What do you think is its relationship to the Town Board?
3. As a Board member, what do you think your role and responsibilities are?
4. Have you ever been a member of an organization board? Which one? What did you do and were you a successful board member? What measurement judged you as a success?
5. Have you ever been in a position where you took stands which might have been opposed by others? Describe the situation and how you handled yourself.
6. What is your career? Do you think it will have any conflict of interest with decisions you would have to make? How will your job allow you the time to give proper attention to being on a Board, visiting properties, and doing necessary reading and research?
7. We are a small town and everyone seems to know everyone else. How will you deal with situations when acquaintances or friends are applicants?
8. What experience have you had with speaking in public?
9. Are you willing to dedicate the amount of time month after month to do a conscientious job as a Board member? Have you had a similar experience besides your career, which required faithful, regular monthly attendance over a period of years?
10. Why do you want to be a member of one of our Boards? Do you, or could it be said of you, that you have ulterior motives or an agenda for wanting a position?
11. Do you have any questions of us?



Part 1 – About Planning and Zoning Position Board Appointments

The purpose of this application is to provide consistent information of all those interested in serving on the Town of Lake George planning and zoning boards. If, within the year this application is submitted, there is an opening on the board you are interested in serving, you will be asked to attend an interview with the board Chair and the officiating town board member. This application will only be considered active during the calendar year it is submitted. You are welcome to reapply.

Duties and responsibilities of planning/zoning boards

Planning Board and Zoning Board of Appeals members make decisions that impact our entire community. Their decisions about the natural and built environment affect a wide range of issues. How well a community is planned and how well those plans are implemented have a deeply embedded effect on the success of a community. Thus, it will be important for serving members to: have an understanding of the town's comprehensive plan, fulfill the yearly educational requirements, do the research necessary to be prepared for meetings, attend meetings, and be able to provide thoughtful input to each matter that comes before the board.

Educational Requirements

New York State and the Town of Lake George requires members and alternates of the Planning and Zoning Boards of Appeals to receive a minimum number of four (4) hours of training each year. The town of Lake George will facilitate the registration and pay for training opportunities.

Meeting Commitments

Board members should expect to attend one or two meetings per month. Meetings of the boards are held the first Tuesday of the month for the Planning Board and the first Thursday of the month for the Zoning Board of Appeals. Other meetings are held when necessary.

Decorum

Planning and Zoning Board members are 'public officers' and must uphold ethical standards and be fair to all applicants consistently. Planning and Zoning Board members are representatives of the community and are expected to behave with respect and attentiveness to their co-members, all participants and the public.

Stipends

Town of Lake George Planning and Zoning Board members receive \$40.00 per meeting attended. The Chair of each board receives \$45.00.

Eligibility and Term limits

Planning and Zoning appointees have term limits (five years for the Zoning Board of Appeals and seven years for the Planning Board) when a term expires they may not be reappointed in order to allow other members of the community to serve.

Eligibility for a planning or zoning board appointment includes any legal resident of Lake George and US citizen over the age of 18. Former planning or zoning board members, members whose terms are expiring, and board alternates presently serving, who have completed an application, are eligible.

Part 2 – About the Applicant

Date submitted _____

Name _____

Address _____

Phone _____ email _____

What boards are you interested in serving? _____

How long have you lived in the town of Lake George? _____

What are your professional experiences? _____

What interests you about serving on the TLG planning/zoning board?

Are you involved with other organizations in the community?

References _____

