



Dennis Dickinson Supervisor
Vincent Crocitto Deputy Supervisor
Daniel Hurley Councilperson
Marisa Muratori Councilperson
Nancy Stannard Councilperson

Jenn Farrell Comptroller • **Lori Barber** Assessor • **Dan Barusch** Director of Planning & Zoning
Rob Lanfear Superintendent of Highway • **Patty Schuster** • Town Clerk **Jim Martino** • Buildings & Grounds

TOWN OF LAKE GEORGE COVID-19 RECOVERY PLAN

MAY 11, 2020

RESOLUTION #67 2020

The overall goal of this proposal is to begin to put together a potential recovery plan for the Town of Lake George to coincide with the Governor's pause order. Please know that the following phases are suggestions and will have to coincide with the Governor's future orders as well as meeting the requirements each region must meet in order to get to the first phase. Phasing to be consistent with the program, New York Forward.

PHASE 1 *Effective 05/18/2020*

50% workforce, Mon-Thurs, closed Fridays

The Town will go to a Mon-Thursday work week and all employees will work approx 2 days a week. Will encourage working from home when possible & staggering all shifts. Buildings will remain closed to the public. The public can make arrangements for the Food Bank and to pick up masks while supplies last. No public meetings. Transfer station will continue to operate at full hours, tickets are for sale on-site only. Dropbox for paper submissions/drop off still located at main door to Town Hall and main door located in Planning & Zoning. The Senior Center, parks and town beaches will still be closed to the public at this point. Employees will wear masks in buildings when one cannot socially distance themselves & a mask will be worn at all times when dealing with the public.

PHASE 2 *(this phase will coincide/start when Capital Region reaches Phase 2)*

75% workforce, Mon-Thurs, closed Fridays

The Town will continue a Mon-Thursday work week and all employees will work approx 4 days a week. Will encourage working from home when possible & staggering all shifts. Buildings will remain closed to the public. The public can make arrangements for the Food Bank and to pick up masks while supplies last. No public meetings. Transfer station will continue to operate at full hours, ticket sales still on-site. Dropbox for paper submissions/drop off preferred. The Senior Center will still be closed while the town's parks will be open on a limited basis (no events) with social distancing if approved by New York State. Usher Beach and DP Beach will be closed to swimming. Employees will continue to wear masks in buildings when they cannot practice social distancing.



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PHASE 3

100% workforce, normal hours, limited public

All staff will be required to work their normal schedules. Employees will continue to wear masks in buildings when they cannot practice social distancing. Town Buildings can now be open to the public for limited service, but visitors will be screened at the door, required to wear a mask and must have an appointment. Plexiglass guards will be added as an extra safety precaution to the Clerk's Office & Planning & Zoning. Meetings will be limited to 1 on 1 basis. Transfer station tickets will be sold once again at the Clerk's office. Dropbox outside Town buildings will no longer be necessary. The Senior Center is still closed at this time but the Town parks will be open on a limited basis following all social distancing guidelines which includes masks when necessary, no events & no contact sports. Beaches will be open at this time if allowed under Governor's/State's guidelines.

PHASE 4

Normal operations, with safety measures

Everything at the Town of Lake George will be back to normal working conditions except continuing to practice social distancing when needed. The use of masks when in groups, spacing apart when seated, and keeping meetings to 20-25 people will be maintained. The Senior Center can be opened as needed as well as the use of the Senior Transportation Bus at this point with the proper safety measures in place. The possible use of renting pavilions at Shepard's park may resume at this time along with the use of outdoor basketball courts etc. after the proper assessment of risk. Summer Youth Program and beaches will be open at this time if allowed under Governor's/State's guidelines.

COURT OFFICE

Will continue to follow the NYS Unified Court System for daily operations/protocol.

YOUTH COMMISSION

All Youth Commission activities have been postponed until further notice.

ADDITIONAL RESOURCES

Regional Guidelines for Re-Opening New York:

- <https://www.governor.ny.gov/new-york-forward/regional-guidelines-re-opening-new-york>

New York Forward:

- <https://www.governor.ny.gov/new-york-forward/regional-guidelines-re-opening-new-york>